

## May 2012

DAY	DATE	TIME	SESSION
Wednesday	9 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Thursday	10 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Monday	14 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Tuesday	15 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Wednesday	16 May	9.30 – 16.00	<b>Get That Job Day</b>
Thursday	17 May	10.00 – 12.00	<b>Psychometric Testing</b>
Thursday	17 May	17.00 – 18.30	<b>How to Write a Winning CV</b>
Friday	18 May	10.00 – 12.30	<b>Presentation Skills</b>
Friday	18 May	10.00 – 12.30	<b>Assessment Centres</b>
Monday	21 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Friday	25 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Tuesday	29 May	9.30 – 16.00	<b>Get That Job Day</b>
Wednesday	30 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Thursday	31 May	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>

## June 2012

DAY	DATE	TIME	SESSION
Thursday	7 Jun	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Friday	8 Jun	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Tuesday	12 Jun	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Thursday	14 Jun	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>

contact  
details:

**World of Work Careers Centre**  
(formerly the Graduate Development Centre)  
**Liverpool John Moores University,**  
**1st Floor, Kingsway House,**  
**24 Hatton Garden,**  
**Liverpool L3 2AJ.**  
t: **0151 231 8099**  
w: **www.ljmu.ac.uk/wow**  
e: **wowcc@ljmu.ac.uk**

For workshop details and to book a place, go to the **WoW** web site and follow the link to our on-line Events system, where we will also publicise our summer programme of workshops from June to August.

World of Work, Careers  
and Employability Workshops

at the World of Work Careers Centre  
(formerly the Graduate Development Centre)

**Semester 2 Timetable (January to June 2012)**



## January 2012

DAY	DATE	TIME	SESSION
Tuesday	10 Jan	9.30 – 16.00	<b>Get That Job Day</b>
Wednesday	11 Jan	10.00 – 12.30	<b>Assessment Centres</b>
Wednesday	11 Jan	14.00 – 16.30	<b>Presentation Skills</b>
Thursday	12 Jan	9.30 – 12.30	<b>World of Work Bronze (Self Awareness)</b>
Thursday	12 Jan	17.00 – 18.30	<b>How to Write a Winning CV</b>
Friday	13 Jan	10.00 – 12.00	<b>Psychometric Testing</b>
Tuesday	17 Jan	13.00 – 14.15	<b>World of Work Silver (Organisational Awareness)</b>
Tuesday	17 Jan	14.30 – 16.00	<b>World of Work Gold (Making Things Happen)</b>
Thursday	19 Jan	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Tuesday	24 Jan	9.30 – 12.30	<b>Preparing for the Workplace</b>
Wednesday	25 Jan	9.30 – 10.45	<b>World of Work Silver (Organisational Awareness)</b>
Wednesday	25 Jan	11.00 – 12.30	<b>World of Work Gold (Making Things Happen)</b>
Thursday	26 Jan	9.30 – 16.00	<b>Get That Job Day</b>
Friday	27 Jan	13.00 – 16.00	<b>World of Work Bronze (Self Awareness)</b>

## February 2012

DAY	DATE	TIME	SESSION
Thursday	2 Feb	9.30 – 12.30	<b>World of Work Bronze (Self Awareness)</b>
Monday	6 Feb	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Wednesday	8 Feb	9.30 – 16.00	<b>Get That Job Day</b>
Thursday	9 Feb	10.00 – 12.00	<b>Psychometric Testing</b>
Friday	10 Feb	10.00 – 12.30	<b>Assessment Centres</b>
Friday	10 Feb	14.00 – 16.30	<b>Presentation Skills</b>
Tuesday	21 Feb	13.00 – 16.00	<b>World of Work Bronze (Self Awareness)</b>
Tuesday	21 Feb	17.00 – 18.30	<b>How to Write a Winning CV</b>
Wednesday	22 Feb	13.00 – 14.15	<b>World of Work Silver (Organisational Awareness)</b>
Wednesday	22 Feb	14.30 – 16.00	<b>World of Work Gold (Making Things Happen)</b>
Wednesday	22 Feb	14.00 – 16.00	<b>Is Self Employment for Me?</b>
Tuesday	28 Feb	9.30 – 16.00	<b>Get That Job Day</b>
Tuesday	28 Feb	14.00 – 16.00	<b>Developing My Business Idea</b>
Wednesday	29 Feb	9.30 – 10.45	<b>World of Work Silver (Organisational Awareness)</b>
Wednesday	29 Feb	11.00 – 12.30	<b>World of Work Gold (Making Things Happen)</b>

## March 2012

DAY	DATE	TIME	SESSION
Monday	5 Mar	13.00 – 16.00	<b>World of Work Bronze (Self Awareness)</b>
Thursday	8 Mar	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Tuesday	13 Mar	9.30 – 16.00	<b>Get That Job Day</b>
Wednesday	14 Mar	10.00 – 12.30	<b>Assessment Centres</b>
Wednesday	14 Mar	14.00 – 16.30	<b>Presentation Skills</b>
Thursday	15 Mar	10.00 – 12.00	<b>Psychometric Testing</b>
Friday	16 Mar	9.30 – 10.45	<b>World of Work Silver (Organisational Awareness)</b>
Friday	16 Mar	11.00 – 12.30	<b>World of Work Gold (Making Things Happen)</b>
Monday	19 Mar	17.00 – 18.30	<b>How to Write a Winning CV</b>
Wednesday	21 Mar	9.00 – 17.00	<b>Postgraduate Employability Programme</b>
Thursday	22 Mar	9.00 – 17.00	<b>Postgraduate Employability Programme</b>
Thursday	22 Mar	9.30 – 12.30	<b>World of Work Bronze (Self Awareness)</b>
Friday	23 Mar	13.00 – 14.15	<b>World of Work Silver (Organisational Awareness)</b>
Friday	23 Mar	14.30 – 16.00	<b>World of Work Gold (Making Things Happen)</b>
Wednesday	28 Mar	9.30 – 16.00	<b>Get That Job Day</b>

## April 2012

DAY	DATE	TIME	SESSION
Tuesday	3 Apr	9.30 – 12.30	<b>World of Work Bronze (Self Awareness)</b>
Wednesday	4 April	9.30 – 10.45	<b>World of Work Silver (Organisational Awareness)</b>
Wednesday	4 April	11.00 – 12.30	<b>World of Work Gold (Making Things Happen)</b>
Wednesday	11 April	9.30 – 16.30	<b>World of Work Skills Boot Camp</b>
Friday	13 April	9.30 – 16.00	<b>Get That Job Day</b>
Wednesday	18 April	13.00 – 16.00	<b>World of Work Bronze (Self Awareness)</b>
Thursday	19 April	9.30 – 10.45	<b>World of Work Silver (Organisational Awareness)</b>
Thursday	19 April	11.00 – 12.30	<b>World of Work Gold (Making Things Happen)</b>
Tuesday	24 April	10.00 – 12.30	<b>Assessment Centres</b>
Wednesday	25 April	10.00 – 12.00	<b>Psychometric Testing</b>
Wednesday	25 April	14.00 – 16.30	<b>Presentation Skills</b>
Thursday	26 April	9.30 – 16.00	<b>Get That Job Day</b>

**Key:** **Get That Job Day**  
Includes the following workshops:  
Creative Job Hunting, How to Write a  
Winning CV, Application Forms Made  
Simple, Preparing for Interviews

**World of Work Skills Boot Camp**  
An intensive day covering the Bronze, Silver and  
Gold stages, with workshops on Self Awareness,  
Organisational Awareness, Making Things Happen  
and How To Write a WoW Statement

**Postgraduate Employability Programme**  
A two day programme of workshops specifically  
designed for postgraduate researchers and early  
career researchers.