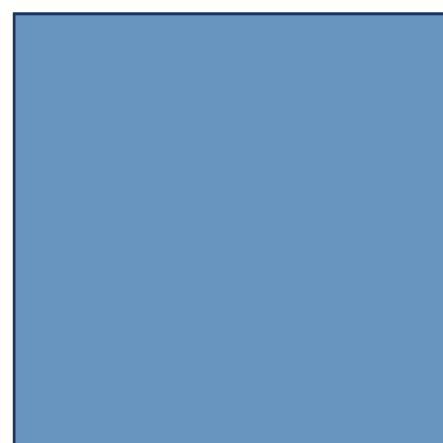
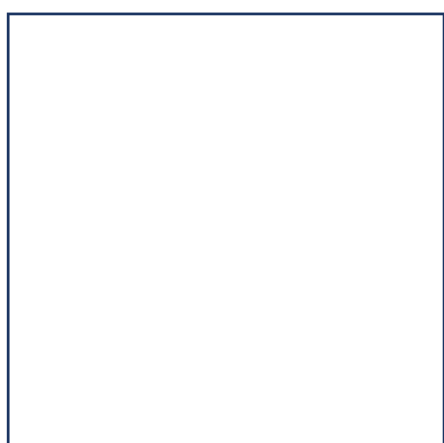
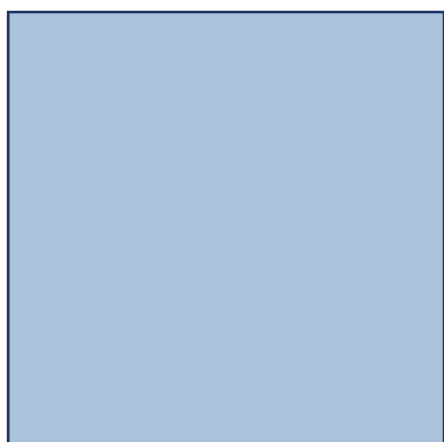


Library and Student Support

Library Support for Researchers



information, help, support



This guide highlights the services that we think are of particular interest to researchers *at LJMU*. More detailed information can be found on the Library web pages for researchers at:

<http://www.ljmu.ac.uk/lea/research>

Please refer to the main Library and Student Support web pages at:

<http://www.ljmu.ac.uk/lea> for more general information.

We have a central telephone number for enquiries:

0151 231 3179

You can follow us on



<http://www.facebook.com/ljmulibrary>

and



<http://twitter.com/ljmulibrary>

Postgraduate Areas

In recognition of the different study needs of postgraduate students and researchers we have created two specific areas where research study is given priority. These areas, which are located on the 3rd floor of the Avril Roberts LRC and the 2nd floor of the Aldham Roberts LRC, provide large study desks, networked PCs and wireless networking.

Staff Support

Subject specialists and IT specialists, who are known as Research and Learner Support Officers, are available to help you to search our collections, to locate material on the web or in other libraries and to help you with your IT needs. A list of Research and Learner Support Officers is available at:

<http://www.ljmu.ac.uk/lea/79451.htm>

Visit them on site or contact them by telephone or email to make an appointment.

Off-Campus Support and Services

The Off-Campus Support Gateway:

www.ljmu.ac.uk/offcampus is aimed at all students and staff accessing LJMU facilities from off-campus. The Gateway brings together all the services and resources currently offered by Library and Student Support and Planning and Information Services. In addition to providing access to a wide range of computing applications, e-resources and library support services, the site also offers help, advice and a range of free downloadable software.

Our staff will assist you with any queries or difficulties you may have relating to your work when off-campus. A downloadable guide provides instructions on accessing e-resources from off-campus:

http://www.ljmu.ac.uk/lea/LEA_Docs/Off-campus_guide.pdf

Electronic Resources

LJMU provides access to an ever-expanding range of electronic resources including subject specific databases, full-text electronic journals, newspaper archives, large e-book collections and the LJMU digital repository. These resources can be accessed via the *Electronic Library* web page at: <http://www.ljmu.ac.uk/lea/elibrary>

Alerting Services

Many of the major journal services offer an email and/or RSS alert facility which enables researchers to create individual accounts to keep up to date with relevant new articles and papers. The British Library's **Zetoc**: electronic table of contents alert service is available via the Databases A-Z option on the Electronic Library web page: <http://www.ljmu.ac.uk/lea/elibrary>

Alternatively, the *ticTOCs* Journal Tables of Contents service: <http://www.tictocs.ac.uk/> makes it easy to keep up to date with newly published scholarly material by enabling users to find, display, store, combine and reuse thousands of journal tables of contents. With ticTOCs, it only takes a or two to keep up to date.

Cited Reference Searching

Cited reference searching is based on the premise that if a particular piece of research is of interest to you, articles that refer to this piece of research will also be relevant. The list of references at the end of an article takes you back to previously published material. A citation search brings you forward by identifying more recent articles that cite the original piece of research. This can help you develop a better understanding of the significance of a particular piece of research. Cited reference searching also allows you to identify who is citing your own publications.

The best established citation indexes are the Arts and Humanities Citation Index, the Science Citation Index and the Social Science Citation Index within the Web of Science and also BIOSIS Citation Index within Web of Knowledge. Several databases provided by Ebscohost also provide a cited references search facility.

Journal Citation Reports

ISI Web of Knowledge - Journal Citation Reports (JCR) is an important resource for journal evaluation. It contains citation data drawn from over 7,600 scholarly and technical journals worldwide which help you to identify high impact journals. JCR is one of the databases which will be used to supply citation data for the Research Excellence Framework.

Inter Library Loans

The Inter Library Loan service can obtain books, journal issues and articles, conference proceedings and theses which are not available in LJMU libraries. Requests are submitted via the library catalogue. Further details are available from:

<http://www.ljmu.ac.uk/lea/77482.htm>

Electronic Theses

UK doctoral theses are available to download free of charge from the British Library Electronic Theses Online Service (EThOS) at: <http://ethos.bl.uk/Home.do> (Please be aware that you may have to pay a fee if a thesis that you request has not been digitised already.) You must register as a user before you may request and download theses. Occasionally it may not be possible to obtain a thesis via EThOS. If this is the case you will be notified and you may then request it via our Inter Library Loan service who will try to obtain a copy directly from the awarding University.

Copyright

In the UK copyright is governed by the **Copyright, Design and Patents Act (CDPA) (1988)** and amendments. It exists to protect the intellectual standing and economic rights of creators and publishers of all literary, dramatic, artistic, musical, audiovisual and electronic works. As long as the work is original, copyright protection is automatic. A number of useful links and advice on copyright are available at:

<http://www.ljmu.ac.uk/lea/78087.htm>

Using Other Libraries

As a researcher at LJMU you are entitled to use and to borrow from a number of other libraries. LJMU participates in the following schemes:

SCONUL Access is a reciprocal borrowing scheme for staff and researchers. Over 170 higher education institutions in the UK and Ireland participate. Further information about member institutions, joining instructions and a downloadable application form are available at: <http://www.access.sconul.ac.uk> Eligible members of LJMU should take a completed application form to any of our LRCs. Equipped with a SCONUL Access card and your LJMU card you can visit any other participating libraries and register to borrow.

Liverpool Learning Partnership is a collaborative arrangement between LJMU's libraries, the University of Liverpool's two main libraries, the libraries of Liverpool Hope University, LIPA and Liverpool Community College which allows LJMU students access for reference purposes. You may register to borrow from Liverpool Central library on production of your university card and proof of address. A reciprocal borrowing scheme exists for academic staff of LJMU and the University of Liverpool. Details of collections and facilities offered in each member library are provided at: <http://www.liv.ac.uk/Library/lgroup/lq.html>

The British Library

Academic staff and students undertaking research who wish to access resources held only in the British Library may apply directly for a British Library reader's pass at:

<http://www.bl.uk/reshelp/inrooms/stp/register/stpregister.html>

IT Packages for Research

IT packages on the LJMU network that are particularly useful for researchers include

- *Microsoft Project* for managing a research project,
- *SPSS* (also known as *PASW*) and *NVivo* for data analysis,
- *Perception* and *Bristol Online Surveys* for dealing with online questionnaires,
- *Dreamweaver* for web site development
- *Microsoft Office* suite for working with long documents in Word, creating graphs and charts in Excel, and for producing more interesting presentations using PowerPoint.
- *EndNote* for managing your references and incorporating them into Word documents as you write them.

Special Collections and Archives

LJMU's popular culture collection reflects a diversity of perspectives on contemporary culture and society, and includes the following archives:

- *England's Dreaming: The Jon Savage Archive*
- *Frankie Vaughan Archive*
- *Everyman Theatre Archive*
- *International Times: The Barry Miles Archive*
- *The Beatles Interviews: The Ray Coleman Archive*
- *The Arthur Dooley Archive*
- *Paul McCartney – Many years from now: The Barry Miles Archive*
- *The Situationist International: John McCready Archive*

In addition we hold the *Stafford Beer Archive*, the *Liddell Hart Collection of Costume, Punch* and the *LJMU History Archive*. The Special Collections and Archives are available for reference use Monday-Friday 9am-5pm by appointment only. To book an appointment please email archives@ljmu.ac.uk or visit our website at: <http://www.ljmu.ac.uk/lea/archives>

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